

Competitive Grant request application form

Deadline: 15 October 2021

BASIC REQUIREMENTS OF PROPOSAL

Proposals must be submitted by a lead academy.

Eligibility: All IAP member academies may apply as a lead academy or participate in a proposal as one of at least two partners in a project consortium. Merit-based academies that are not yet members of IAP but may have links with IAP Regional Networks are also eligible, or may be included within a consortium. Likewise, applications are encouraged from National Young Academies and groups of IAP Young Physician Leaders alumni. Collaborating partners such as international organisations, private sector entities, and others are also encouraged.

- Projects must support IAP strategic outcomes through convenings, workshops, reports or other approaches and produce specific outputs that would be useful for the scientific and policy communities and/or the general public.
- The budget requested from the IAP should not exceed **US\$30,000**, and the budget breakdown must be provided as per instructions in the application form (Section 7). Project proposals should indicate any additional funds and in-kind support that will be leveraged.
- The duration of the activities proposed should not exceed 12 months. (*It is expected that projects will run from Nov/Dec 2021 to Nov/Dec 2022*).

CRITERIA

The proposal should focus on a single topic.

The proposal will be assessed by reviewers against the following criteria:

1. **GEOGRAPHICAL SCOPE:** Broad regional support from academies/networks and activities shared across a number of different countries/regions – *since IAP is a worldwide network, an application will be favourably reviewed if it comes from several geographically diverse member academies; applications with strong sub-regional/transboundary relevance will also be regarded favourably.*
2. **STRATEGIC FIT:** Programmes which are aligned to IAP's core missions of capacity building and strengthening academies ability to influence policy, which can be implemented in partnership with sister organizations and which do not duplicate efforts elsewhere – *this will ensure that all activities funded by the IAP are aligned to the core goals of the organisation, as outlined in the [IAP Strategic Plan](#).*
3. **RESULTS:** A clearly defined set of outputs from the Project – *especially in terms of tools which IAP member academies and networks can use nationally or regionally to influence policy, and/or which will strengthen those academies or networks. This focuses the efforts of the project into the production of deliverables that will have a life beyond its duration, as well as allowing the results to be disseminated widely.*
4. **STRUCTURE AND VALUE FOR MONEY:** A clear budget for the activity, including the support requested from IAP for the expected duration of the project, indication of financial or in-kind contributions from participating academies or other organisations, and a clear workplan with milestones for the duration of the project – *a clearly broken-down budget and budget justification for the activity showing that it has been planned appropriately, and that allows IAP to have clarity in the allocation of its funding. To ensure the activities are sustainable, IAP will expect participating academies to contribute, when possible, at least some of the resources for the initiative (for instance staffing costs). This will also indicate that academies are properly resourced to be able to carry out the activity.*

CONTACTS

Email: iap@twas.org

URL: <http://www.interacademies.org>

To be submitted by 15 October 2021

APPLICATION FORM

Submission must be in English

1.	Title of Project:

2.	<p>Short summary of the project (300 words maximum). Please also include its relevance to the IAP's mission and Strategic Plan (https://www.interacademies.org/node/53393)</p>
3.	<p>Key words (max 5):</p>
4.	<p>Lead Applicant (Will be responsible for entering into a contract with IAP (UNESCO-IAP), for managing the funds, managing the consortium of partners, and ensuring that the project is completed as per the workplan and contract):</p>
	<p>Project Coordinator: Name of Project Coordinator Coordinator contact email</p>
5.	<p>Cooperating academies and other organizations – The project consortium must include at least one additional eligible partner (i.e. national young academies, IAP Young Physician Leaders) and may include other contributing entities (e.g. UN organizations, or other organizations incl. private sector). YOU ARE CONFIRMING THAT THE PRESIDENT OR VICE PRESIDENT OF THAT ORGANISATION HAS AGREED TO PARTICIPATE IN THIS APPLICATION):</p> <p>Add a cooperating academy and organization :</p> <ul style="list-style-type: none"> • Partner academy/organization • Partner –contact person • Partner – email address • Country of the partner • Would you like to add another cooperating academy/organization? Up to 5 can be inserted here. <p>Add a second cooperating academy and organization :</p> <ul style="list-style-type: none"> • Partner academy/organization • Partner –contact person • Partner – email address • Country of the partner • Would you like to add another cooperating academy/organization? Up to 5 can be inserted here. <p>Add additional cooperating academies and organizations:</p>

6.	<p>Description and Workplan: Please complete this section with no more than 200-400 words for each question and if necessary, attach any clarifying documents to the proposal.</p>
	<p>Rationale</p>
	<p>a) Main strategic objectives: What strategic objective(s) does the project seek to address?</p>
	<p>b) Contribution to the policy environment: How can the proposed consortium and/or IAP add unique value to the policy environment of this project?</p>
	<p>c) Impact on international/regional policies/systems: What is the likely/intended impact on</p>

	international and/or regional policies/systems?
	d) Contribution to capacity building: How does the project lead to capacity building of participating academies, especially any smaller, weaker or newly-established academies?
	Work Plan – Implementation and Evaluation
	Key Milestones: Activities
	Key Milestones: Deliverables (What tangible outputs will the project produce (e.g. statements, reports, videos, etc)
	Key activities and milestones: Timeframe .Please add a timeframe (month 1 to month 12).
	Evaluation of outcomes/impact of the project: How do you plan to evaluate the outcomes/impact of the project?
	Communications strategy: What is your communications strategy to reach the desired audiences and disseminate your project outputs and outcomes?
	Engagement with IAP: How will your communications strategy engage with IAP?
	Broader IAP member academy involvement
	Will this proposal involve other IAP member academies beyond the consortium partners? If so, how and to what extent?
	Stakeholders
	Audience and/or beneficiaries: Who is/are the audience(s) and/or beneficiaries? Have you engaged with them and if not, how do you plan on doing so?
	Working with partners: Is there a case for working with partners? If so, who would be best to work with and have you solidified them as a partner? If not, can IAP assist in engaging with this partner?
	Feasibility
	Available evidence /knowledge on the topic: In terms of feasibility, is the evidence/knowledge on the topic available and accessible so that the 12-month timeframe can be achieved?
	Main challenges: Will external factors influence the timing of the project? If so, please explain in detail.

7.	Budget and Justification: Please complete the outline budget for the proposal <i>that follows</i> . Successful applicants will be requested to submit a more detailed budget.
	<p>Maximum amount of funding that can be requested from IAP: USD 30,000.00</p> <p>Budget Breakdown (in USD):</p> <p>1. Personnel costs: Experts and consultants (USD): _____ Administrative support Personnel (USD): _____ Travel costs (USD): _____ TOTAL: Personnel costs</p> <p>2. In-person events/meetings Title/Type of in-person event (USD): _____ TOTAL: In-person events/meetings (USD): _____</p>

3. Online seminars/training

Title of the event: _____

Meeting costs (i.e. costs for platform licence, meeting material) (USD): _____

TOTAL: Online seminars/training (USD): _____

4. Publications/ reports, other outreach-material

Title/Type of publication: _____

Translation costs (USD): _____

Dissemination (USD): _____

Staff costs (USD): _____

TOTAL : Publications/ reports, other outreach-material (USD): _____

TOTAL BUDGET:

Total budget required (USD): _____

Amount requested from IAP (max USD 30,000): _____

Amount secured from elsewhere (USD): _____ . Please provide more details on the funding mentioned above: _____

Amount still to be secured (USD): _____ . Please provide more details on the funding mentioned above: _____

In-kind contributions: Have you secured in-kind contributions for this project? If so, please provide details. Please include a description of the in-kind staff support provided by the regional network host academy.

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